



NORTHERN MARIANA ISLANDS JUDICIAL COUNCIL

Guma' Hustisia / Iimwal Aweewe / House of Justice
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Meeting Notice

2:30 p.m., Tuesday, October 27, 2020
Supreme Court Courtroom
Guma' Hustisia, Iimwal Aweewe, House of Justice

Notice is hereby given that the Northern Mariana Islands Judicial Council will conduct a regular business meeting at 2:30 p.m. on Tuesday, October 27, 2020, in the Supreme Court Courtroom located at the Guma' Hustisia, Iimwal Aweewe, House of Justice to consider the following agenda.

Agenda

1. Preliminary Matters
 - a. Roll Call and Establishment of Quorum
 - b. Adoption of Agenda
2. Adoption of the Meeting Minutes
 - a. March 11, 2020 Meeting
3. Communication from Legislature, Executive Branch, and Other Government Agencies
 - a. March 6, 2020, Amended Executive Order No. 2020-03 Re Declaration of Price Freeze
 - b. March 16, 2020, Executive Order No. 2020-04 Re Declaration of State of Public Health Emergency and Continued Declaration of State of Significant Emergency Establishing Response, Quarantine, and Preventive Containment Measures Concerning Coronavirus Disease (COVID-19); and Subsequent Executive Orders and Amendments up to October 13, 2020, Executive Order No. 2020-22 Re Renewal of Declaration of State of Public Health Emergency and Continued Declaration of State of Significant Emergency Establishing Response, Quarantine, and Preventive Containment Measures Concerning Coronavirus Disease 2019 (COVID-19); and Renewal of Order Directing the CNMI Homeland and Security and Emergency Management Office, through the CNMI COVID-19 Task Force, and in Partnership with the Commonwealth Healthcare Corporation, to undertake necessary COVID-19 containment measures by means of the development of Emergency Directives to protect the health and safety of the public
 - c. March 29, 2020, Letter from Governor Ralph DLG. Torres to Senate President and House Speaker Re Updated Projected Reduction for FY 2020
 - d. April 7, 2020, Letter from Office of Management and Budget to Chief Justice Castro Re FY 2020 Austerity Measures
 - e. April 7, 2020, Memorandum from Public Assistance Office to All Active Subrecipients of Typhoon Mangkut and Super Typhoon Yutu Re Request for Time Extensions
 - f. April 9, 2020, Letter from Governor Ralph DLG. Torres to Chief Justice Alexandro C. Castro and Presiding Judge Roberto C. Naraja (Fiscal Summit)
 - g. April 27, 2020, Directive 2020-006 – Fixed Asset Inventory

- h. May 19, 2020, Executive Order No. 2020-11 Re Reorganization of the Strategic Economic Development Council (SEDC)
 - i. May 20, 2020, Directive No. 2020-008 Re Governor's Council of Economic Advisers
 - j. October 1, 2020, Memorandum from Governor Ralph DLG. Torres Re Guidance on Austerity Mondays for FY 2021
4. Communication from Other Entities
- a. April 10, 2020, Letter from United States District Court for the Northern Mariana Islands Chief Judge Ramona V. Manglona Re District for the Northern Mariana Islands 2020 Annual Conference
5. NMI Bar Association
6. Budget and Finance Director's Report
- a. FY 2020
 - i. Fiscal Summit Report – July 2020
 - ii. Summary Report
 - b. FY 2021 Budget – Public Law 21-35
 - c. Grants Administrator Report – (Alternate Sources Agencies – FEMA, CJPA, Compact Impact, SJI, USDA, SNILD, BJA)
 - d. CARES Act – Spending Plan
 - i. Personnel
 - ii. Contract No. 705023-OC (Biba Marianas, LLC. Db a Sablan Topline Company)
 - iii. Contract No. 705333-OC (GUMA Architects, LLC)
 - iv. Contract No. JUD OC-2020-1 (Fuji Pacific Inc.)
 - v. Contract No. JUD OC-2021-1 (HBR International, Inc.): COVID-19 Screening and Security Zone Project
 - vi. Contract No. JUD OC-2021-2 (AMPAC, Ltd.)
7. Guma' Hustisia Closure and Re-Opening Projects
- a. Spending Plan – Public Law 20-61
 - b. Contract No. 672803-OC (WM Engineering Services, LLC.)
 - c. Contract No. 698294-OC (Chong's Corporation)
 - d. Contract No. 677506-OC (N15 Architects)
 - e. Contract No. 688928-OC (Pacific Cooperation): Atrium Skylight Repair
 - f. Contract No. 681012-OC (Mechille Corporation): Carpet Removal and Carpet and Tile Installation
 - g. Contract No. 668799-OC (Marianas Business Plaza): Suite 212 for Superior COC and MSD
 - h. Contract No. 673227-OC (Marianas Business Plaza): Suites 206, 316A, and 317 for Supreme Court, CJAO, and FCD
 - i. Contract No. 678998-OC (Marianas Business Plaza): Suite 203 for CRO
 - j. Contract No. 678177-OC (JC Tenorio Enterprises, Inc.) for (LRC)
 - k. Contract No. 668462-OC (Karidat – Drug Court Division)
 - l. ITB20-Judiciary-099 (Tile Purchase and Tiling Services)
8. Clerk of Court for the Supreme Court
- a. COVID-19 Orders No. 1 to 7
 - b. Supreme Court Order No. 2020-ADM-0001-MSC (In Re the NMI Interpreter and Translator Code of Conduct)
 - c. Supreme Court Order No. 2020-ADM-0003 (In Re the Rule of Judicial Council)

- d. Supreme Court Order No. 2020-ADM-0004-MSC (Interim Telework Policy)
 - e. Supreme Court Order No. 2020-ADM-0006-RUL (In Re Commonwealth Rules for Electronic Filing & Services)
 - f. Supreme Court Order No. 2020-ADM-0007-RUL (Child Support Guidelines)
 - g. Supreme Court Order No. 2020-ADM-0008-RUL (In Re NMI Judiciary Drug Court Policies and Procedures)
 - h. Supreme Court Order No. 2020-ADM-0009-RUL (In Re the NMI Judiciary Sexual Harassment Policy)
 - i. Supreme Court Order No. 2020-ADM-0016-RUL (In Re the NMI Judiciary Procurement Rules)
 - j. Attorney Admissions Ceremony
 - k. The Law and the Freshman Legislator 2021
9. Clerk of Court for the Superior Court
- a. Case Management and Activity Report
 - b. File and Serve Xpress
 - c. Amended General Calendar
 - d. Alternate Sites
10. Commonwealth Judiciary Administrative Office
- a. Facilities Management Office
 - b. Human Resources Office
 - c. Information Systems Office
 - d. Language Access Policy and Plan
11. Division Reports
- a. Family Court Division
 - b. Drug Court Division
 - c. Commonwealth Recorder's Office
 - d. Office of Adult Probation Supervision
 - e. Marshals Service Division
12. Law Revision Commission
13. New Business
- a. NMI Judiciary Rules on Procurement (August 11, 2020)
 - b. Proposed Resolution No. 2020-001: Placement of the Office of Procurement within the Judiciary's Administration Office
 - c. NMI Procurement Contract Templates and Forms
 - d. Anti-Bullying Policy
 - e. ADA Policy and Website Form and Verification
14. Legal Counsel's Report [*Executive Session, if necessary*]
15. Announcements
- a. Pacific Judicial Council
 - b. Judiciary Annual Professional Development Training 2020
16. Adjournment