



**SUPERIOR COURT**  
COMMONWEALTH OF THE NORTHERN MARIANA ISLANDS, USA  
Guma' Hustisia, Iimwal Aweewe, House of Justice  
P.O. Box 500307, SAIPAN, MP 96950-0307



**Office of Adult Probation**  
**2010 Annual Report**

A handwritten signature in blue ink, appearing to read "U. Aldan".

Prepared by: Ursula I. Lifoifoi Aldan  
Chief Probation Officer

Submitted May 5, 2011

# PROBATION ADMINISTRATION

## I. STAFF

### A. Administrative Staff

1. Barbara K. Santos, Clerk III
2. Pricillia S. Cabrera, Assistant Probation Officer
3. Tersha Tenorio Tesiro, Assistant Probation Officer

### Task

Probation Records/ Scanning / Admin. Clerk / Reception, etc.  
Data Entry / Local/Federal Statistic / Orientation, CGC, CWS  
Victims Liaison Officer for STOP VAWA, Restitution; Victims  
Assistance in Probation Program Services.

### B. Case Management

4. John R. Aguon, Probation Officer II (Supervisor) II

### Assignments

Traffic Cases, Probation Orientation, Crime  
Prevention Classes; Drug Testing Coordinator

5. Oscar C. Torres, Probation Officer I

STOP VAWA Sexual Assault / Dating Violence,  
other Felony assignments; Probation Sex Offender  
Registration and Tinian Cases.

6. Shirley Camacho-Ogumoro, II (Supervisor)

STOP VAWA Domestic Violence / Stalking,  
other Felony assignments and Rota Cases.

7. Simram W. Simram III (Supervisor)

All investigation reports, assessments, Diversion and  
Misdemeanor cases.

8. Ursula I. Lifoifoi Aldan, Chief

All Administrative matters, trainings, grants,  
Misdemeanor and 4113 cases.

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9. *Gregory F. Arriola, Probation Officer I*

*August 27, 2010 - Last Day in Probation to accept  
US Probation position, Saipan.*

10. *John Peter Del Rosario, Probation Officer I*

*November 2010 – Last Day in Probation to relocate  
to Hawaii.*

## II. PROBATION BUDGET & ANNUAL REPORT

1. Submitted 2011 Budget on February 16, 2010
2. Submitted 2009 Annual Report on March 3, 2010

## III. GRANTS

### A. Application Submission to CJP

|   | <b>Amount</b>       |
|---|---------------------|
| 1. JAG (5 FTE, Vehicle, training)                                     | \$178,382.00        |
| 2. STOP VAWA (2 FTE, Travel, Supplies)                                | \$74,979.20         |
| 3. VOCA (2 FTE, training, computers, furniture, supplies, counseling) | \$80,841.00         |
| <b>TOTAL</b>  | <b>\$334,202.20</b> |

### B. Awarded

|                      | <b>Amount</b>       |
|----------------------|---------------------|
| 1. JAG               | \$50,000            |
| 2. STOP VAWA (No. 2) | \$54,641.00         |
| 3. VOCA              | -0-                 |
| <b>TOTAL</b>         | <b>\$104,641.00</b> |

## III. PROBATION PARTNERSHIP OUTREACH

| ORGANIZATION  | ASSIGNMENT                    | ACTIVITIES  |
|---|-------------------------------|---|
| Family Violence Task Force Membership (FVTF)                              | Tersha                        | Monthly Meeting second Tuesday                        |
| Northern Marianas Coalition Against Domestic & Sexual Violence            | Tersha                        | On as need basis                                      |
| Community Guidance Center (CGC)   | Shirley/Ursula                | On as need basis with Service Providers               |
| Community Work Service Program (CWS)                                      | Simram/Ursula                 | On as need basis with participating partners          |
| Employment and Offenders' Services  | John/Ursula                   | On as need basis with private and government agencies |
| Law Enforcement Coordinating Committee (LECC)                             | Ursula and/or alternate staff | Quarterly   |
| Sex Offender Registry Administrative Board (SORAB)                        | Ursula / Oscar / Shirley      | Quarterly and on as need basis                        |
| NMC Criminal Justice Advisory Council (NMC CJ)                            | Ursula / Simram               | Quarterly   |
| DPS, Corrections & Community Corrections Agencies (Parole, DYS, DOC, DPS) | Ursula / Simram and Officers  | On as need basis                                      |
| CJPA  | Ursula / Simram               | On as need basis                                      |
| Northern Marianas College (NMC)   | Ursula / Simram<br>Tersha     | Internship & Presentation Outreach                    |
| Boys Scout  | Oscar / Ursula                | On as need basis                                      |
| Karidat   | John                          | On as need basis                                      |
| Guam Esperanza  | Shirley / Ursula              | On as need basis                                      |

## IV. PROBATION ACTIVITIES

| <b>January</b>  |                                    |   |
|-----------------|------------------------------------|---|
| 11              | Daisy                              | TINIAN Probation Property Inventory Audit   |
| 12              | Daisy                              | ROTA Probation Inventory Audit  |
| 12              | Tersha                             | Family Violence Task Force Membership Meeting   |
| 14              | Ursula / Oscar                     | Boys Scout / Evening meeting  |
| 15              | Ursula / JD                        | Meeting of Law Enforcement Coordinated Committee (Local/Federal) PIC  |
| 28              | Oscar                              | Boys Scout Proclamation   |
| 28              | Ursula                             | NMC Advisory Council Meeting  |
| 29              | Ursula / Shirley                   | SORAB Meeting   |
| <b>February</b> |                                    |   |
| 2               | Ursula                             | Division Chiefs Meeting   |
| 4               | Ursula                             | NMC-CJ Advisory Council Meeting   |
| 9               | Tersha                             | Family Violence Task Force Membership Meeting   |
| 12              | Tersha / Barbara                   | PSS Career Fair, World Resort   |
| 18              | Ursula                             | NMC-CJ Advisory Council Meeting   |
| 23              | Ursula / Simram                    | PJC teleconference with Chief Judge Gatewood and regional Chiefs on PJC Probation / Parole Training                                 |
| <b>March</b>    |                                    |   |
| 4               | Ursula                             | NMC-CJ Advisory Council Meeting   |
| 4               | Ursula                             | CGC Meeting   |
| 5               | Ursula                             | Meeting with Parole / DYS Chief/Supervisor on Officers Week   |
| 9               | Tersha                             | Family Violence Task Force Membership Meeting   |
| 19              | All Staff                          | Partnership Meeting with 2 representatives from Guam Oasis Empowerment for Residential Substance Abuse for Women and CNMI Agencies. |
| 23              | Ursula / Simram                    | PJC teleconference with Chief Judge Gatewood and regional Probation/Parole Chiefs on PJC Probation / Parole Training                |
| <b>APRIL</b>    |                                    |   |
| 9 & 16          | Ursula                             | Meeting with Dept. of Commerce regarding R-SAT building funding   |
| 21              | Simram                             | NMC Outreach Presentation   |
| 27              | Ursula                             | Division Managers Meeting   |
| 29              | Staff                              | Probation Management Meeting  |
| <b>May</b>      |                                    |   |
| 6               | Ursula                             | NMC-CJ Advisory Meeting   |
| 7               | Staff                              | Probation Staff Meeting   |
| 11              | Tersha                             | Family Violence Task Force Membership Meeting   |
|                 | Ursula                             | Meeting with Dept. of Commerce regarding R-SAT building funding   |
| 13              | Ursula / John                      | On-site meeting with DPW at R-SAT   |
| 14              | Daisy                              | CJPA On-site Monitoring   |
| 17              | Ursula                             | LECC Meeting -- PIC   |
| 18              | Ursula / Shirley                   | SORAB Meeting   |
| <b>June</b>     |                                    |   |
| 4               | Probation Staff<br>Daisy, Pricilla | Officers' Week Committee Meeting  |
|                 | Shirley                            | DV Meeting  |
|                 | Ursula                             | CJIS Meeting  |
| 7               | Ursula                             | Senate Budget Hearing at Legislature with Judiciary Staff   |
| 8               | Tersha                             | Family Violence Task Force Membership Meeting   |
|                 | Ursula                             | Division Managers Meeting w/ PJ   |
| 15              | Ursula                             | Division Managers Meeting   |
| 25              | Ursula                             | CJIS Meeting on Governance  |
| <b>July</b>     |                                    |   |
| 2               | Simram                             | CJPA Meeting - at DOC   |
| 13              | Tersha                             | Family Violence Task Force Membership Meeting   |
| 16 - 24         | PROBATION &                        | PAROLE OFFICERS WEEK PROCLAMATION & WEEK CELEBRATION  |
| 20              | Ursula                             | SORAB Meeting   |
| 29              | Ursula                             | Division Managers Meeting re: Budget  |
|                 | Ursula                             | Probation Management Meeting  |

## IV. Cont. PROBATION ACTIVITIES

|                  |                 |   |
|------------------|-----------------|---|
| <b>August</b>    |                 |   |
| 10               | Tersha          | Family Violence Task Force Membership Meeting                   |
| 26               | Staff           | AIC Insurance Meeting with Judiciary Staff and Insurance Agents |
| 27               | John, Oscar     | LECC Meeting, PIC   |
| <b>September</b> |                 |   |
| 13               | Ursula          | Submitted Grant Applications                                    |
| 16               | Ursula          | Division Managers Meeting                                       |
| 24               | Staff           | Probation Management Meeting                                    |
|                  | Staff           | Probation Staff Meeting   |
| 29               | Court Staff     | Judiciary General Assembly                                      |
| 30               | Ursula          | Division Managers Meeting w/PJ                                  |
| <b>October</b>   |                 |   |
| 14               | Ursula          | Division Managers Meeting regarding 'Shut Down'                 |
| 15               | Staff           | Probation Management Meeting                                    |
| 19               | Staff           | Probation Staff Meeting   |
| <b>November</b>  |                 |   |
| 9                | Simram / Tersha | NMC CJ Class Presentation (for Richard Miller's Class)          |
|                  | Tersha          | Family Violence Task Force Membership Meeting                   |
| 19               | Ursula          | CJPA Supervisory Council Grant Justification                    |
| <b>December</b>  |                 |   |
| 9                | Ursula          | ROTA Probation Property Audit                                   |

## V. TRAINING

|                          |          |   |
|--------------------------|----------|---|
| <b>JANUARY</b><br>6      | 8 hours  | <b>Firearm Recertification – Shooting Range, Marpi, Saipan</b><br>(Greg, John, JD, Oscar, Simram, Ursula)                         |
| 21                       | 8 hours  | (Shirley)   |
| 30 - Feb. 3              | 32 hours | <b>APPA Training Institute – Austin, Texas</b><br>Gregory F. Arriola  |
| <b>FEBRUARY</b><br>12    | 2 hours  | <b>Xerox Training</b><br>(Barbara, Pricilla & Tersha)   |
| <b>FEBRUARY</b><br>22-24 | 24 hours | <b>Taser Gun Training w/Marshal Officers/DYS/Parole – Aqua Resort, Saipan</b><br>(Greg, John, JD, Oscar, Shirley, Simram, Ursula) |
| <b>APRIL</b><br>12-15    | 32 hours | <b>PJC PROBATION &amp; PAROLE TRAINING – Guam</b><br>(Greg, Oscar, Pricilla, Shirley, Simram, , Tersha and Ursula)                |
| <b>MAY</b><br>20         | 4 hours  | <b>MOTIVATIONAL INTERVIEWING – CGC</b><br>(Greg, John, JD, Oscar, Shirley)  |
| <b>JUNE</b><br>16-17     | 16 hours | <b>Hitting the Marks Training / Gangs – PIC, Saipan</b><br>(Greg, John, JD, Oscar, Pricilla, Shirley, Simram, Tersha)             |
| 21-22                    | 16 hours | <b>OFFENDER RE-ENTRY – Guam Hilton, Guam</b><br>(Simram, Ursula)  |
| 23                       | 8 hours  | <b>OFFENDER RE-ENTRY – Guam Hilton, Guam</b><br>(John, JD, Shirely)   |
| <b>JULY</b><br>9         | 3 hours  | <b>Sex Offender Training – US Attorney / Horiguchi Building, Saipan</b><br>(Greg, John, JD, Oscar, Shirley, Simram, Ursula)       |
| 23                       | 6 hours  | <b>DRUG – CGC Conference Room / CNMI CIB / Task Force</b><br>(Greg, John, JD, Oscar, Priscilla, Shirley, Simram, Tersha)          |
| <b>AUGUST</b><br>20      | 8 hours  | <b>Firearms Re-certification</b><br>(Greg, John, JD, Oscar, Shirley, Simram)  |
| 26 – 27                  | 16 hours | <b>Search &amp; Seizure Training</b><br>(Greg, John, JD, Oscar, Shirley, Simram, Tersha)  |
| <b>SEPTEMBER</b><br>30   | 8 hours  | <b>Sustainment Practice – Shooting Range</b><br>(John, JD, Oscar, Pricilla, Shirley, Simram, Tersha)                              |
| <b>DECEMBER</b><br>10    | 7 hours  | <b>Financial Crime Class – US Attorney / PIC, Saipan</b><br>(Ursula)  |

### A. Staff Officers' compliance of 40 hours training p/annum policy

1. Greg F. Arriola
2. John Peter D. Del Rosario
3. John R. Aguon
4. Oscar C. Torres
5. Shirley Camacho-Ogumoro
6. Simram W. Simram
7. Pricilla S. Cabrera
8. Tersha Tenorio Tesiro
9. Ursula I. Lifoifoi Aldan

**2010**

**PROBATION CASE MANAGEMENT**

**STATISTICS**

# 2010 ADULT PROBATION CASE MANAGEMENT ANNUAL REPORT

## PROBATION COURT REFERRALS

### **Criminal Referrals**

| Month        | Criminal REFFERAL | Diversion | Saipan     | Rota     | Tinian    | Male       | Female    | Prior Conviction | Total Cases |
|--------------|-------------------|-----------|------------|----------|-----------|------------|-----------|------------------|-------------|
| January      | 10                | 6         | 10         |          |           | 8          | 2         |                  | 16          |
| February     | 3                 |           | 3          |          |           | 2          | 1         |                  | 3           |
| March        | 19                |           | 19         |          |           | 14         | 5         |                  | 19          |
| April        | 11                |           | 10         | 1        |           | 9          | 2         |                  | 11          |
| May          | 19                |           | 17         | 2        |           | 18         | 1         |                  | 19          |
| June         | 24                |           | 23         |          | 1         | 23         | 1         |                  | 24          |
| July         | 16                |           | 15         |          | 1         | 15         | 1         |                  | 16          |
| August       | 12                |           | 10         | 2        |           | 11         | 1         |                  | 12          |
| September    | 28                |           | 23         |          | 5         | 25         | 3         |                  | 28          |
| October      | 14                |           | 13         |          | 1         | 13         | 1         |                  | 14          |
| November     | 19                |           | 17         | 1        | 1         | 17         | 2         |                  | 19          |
| December     | 11                |           | 9          |          | 2         | 9          | 2         |                  | 11          |
| <b>TOTAL</b> | <b>186</b>        | <b>6</b>  | <b>169</b> | <b>6</b> | <b>11</b> | <b>164</b> | <b>22</b> |                  | <b>192</b>  |

### **Traffic Referrals**

| Month        | Traffic REFFERAL | Diversion | Saipan     | Rota     | Tinian   | Male       | Female    | Prior Conviction | Total      |
|--------------|------------------|-----------|------------|----------|----------|------------|-----------|------------------|------------|
| January      | 4                |           | 4          |          |          | 3          | 1         |                  | 4          |
| February     | 21               |           | 20         | 1        |          | 19         | 2         |                  | 21         |
| March        | 13               |           | 13         |          |          | 12         | 1         |                  | 13         |
| April        | 20               |           | 20         |          |          | 16         | 4         |                  | 20         |
| May          | 27               |           | 26         |          | 1        | 20         | 7         |                  | 27         |
| June         | 13               |           | 13         |          |          | 11         | 2         |                  | 13         |
| July         | 20               |           | 20         |          |          | 16         | 4         |                  | 20         |
| August       | 31               |           | 27         | 3        | 1        | 27         | 4         |                  | 31         |
| September    | 15               |           | 15         |          |          | 15         | 0         |                  | 15         |
| October      | 15               |           | 15         |          |          | 13         | 2         |                  | 15         |
| November     | 9                |           | 9          |          |          | 8          | 1         |                  | 9          |
| December     | 8                |           | 8          |          |          | 6          | 2         |                  | 8          |
| <b>TOTAL</b> | <b>196</b>       |           | <b>190</b> | <b>4</b> | <b>2</b> | <b>166</b> | <b>30</b> |                  | <b>196</b> |

### **TOTAL CASE REFERRALS**

| 2010             | Criminal   | Traffic    | Saipan     | Rota      | Tinian    | Male       | Female    | Total      |
|------------------|------------|------------|------------|-----------|-----------|------------|-----------|------------|
| <b>CRIMINAL</b>  | 174        |            | 157        | 6         | 11        | 164        | 22        | 174        |
| <b>TRAFFIC</b>   |            | 196        | 190        | 4         | 2         | 166        | 30        | 196        |
| <b>DIVERSION</b> | 6          |            | 6          |           |           | 6          |           | 6          |
| <b>4113</b>      | 12         |            | 12         |           |           |            |           | 12         |
| <b>TOTAL</b>     | <b>192</b> | <b>196</b> | <b>359</b> | <b>10</b> | <b>13</b> | <b>336</b> | <b>52</b> | <b>388</b> |



## PROBATION REPORTS SUBMISSION

| Reports       | Criminal   | Traffic    | TOTAL      |
|---------------|------------|------------|------------|
| Indigent      | 48         |            | 48         |
| PSI           | 7          |            | 7          |
| Restitution   | 1          |            | 1          |
| Review Status | 518        | 368        | 886        |
| Revocation    | 43         | 3          | 46         |
| <b>TOTAL</b>  | <b>617</b> | <b>371</b> | <b>988</b> |

## COURT HEARING APPEARANCES

| Reports       | Criminal   | Traffic    | TOTAL        |
|---------------|------------|------------|--------------|
| Indigent      | 4          |            | 4            |
| PSI           | 13         |            | 13           |
| Restitution   | 14         |            | 14           |
| Review Status | 568        | 368        | 936          |
| Revocation    | 73         | 3          | 76           |
| <b>TOTAL</b>  | <b>672</b> | <b>371</b> | <b>1,043</b> |

## WARRANTS

| Warrants               | Criminal  | Traffic   | TOTAL     |
|------------------------|-----------|-----------|-----------|
| Bench Warrants Issued  | 11        | 17        | 28        |
| Pending Bench Warrants | 7         | 3         | 10        |
| Executed               | 10        | 16        | 26        |
| <b>TOTAL</b>           | <b>28</b> | <b>36</b> | <b>64</b> |

# PROBATION/OFFENDERS PROGRAM & SERVICES

| SERVICES  | CRIMINAL   | TRAFFIC   | SAIPAN  | ROTA   | TINIAN   | TOTAL   |
|---|--|---|---|--|--|---|
| <b>AIC</b><br>Karidat: Alcohol<br>Information Class                                     | 0  | 122<br><i>Male: 107<br/>Female: 15</i>  | 122<br><i>Male: 107<br/>Female: 15</i>  | 0  | 0  | 122<br><i>Male: 107<br/>Female: 15</i>  |
| <b>CGC</b><br>Community<br>Guidance<br>Center   | 64<br><i>Male: 58<br/>Female: 6</i>  | 4<br><i>Male: 2<br/>Female: 2</i>   | 65<br><b>Criminal: 61</b><br><i>Male: 55<br/>Female: 6</i><br><b>Traffic: 4</b><br><i>Male: 2<br/>Female: 2</i>   | 3<br><b>Criminal: 3</b><br><i>Male: 3<br/>Female: 0</i><br><b>Traffic: 0</b>   | 0<br><br>0   | 68<br><i>Male: 58<br/>Female: 6</i>   |
| <b>CWS</b><br>Community<br>Work<br>Service  | 128<br><i>Male: 117<br/>Female: 11</i><br><br><i>Total cws hours:<br/>16,345</i> | 179<br><i>Male: 155<br/>Female: 24</i><br><br><i>Total cws hours:<br/>8,395</i> | 293<br><b>Criminal: 118</b><br><i>Male: 107<br/>Female: 11</i><br><br><i>Total cws hours:<br/>13,880</i><br><b>Traffic: 175</b><br><i>Male: 152<br/>Female: 23</i><br><br><i>Total cws hours:<br/>8,195</i> | 9<br><b>Criminal: 6</b><br><i>Male: 6<br/>Female: 0</i><br><br><i>Total cws hours:<br/>2,260</i><br><b>Traffic: 3</b><br><i>Male: 2<br/>Female: 1</i><br><br><i>Total cws hours: 300</i> | 5<br><b>Criminal: 4</b><br><i>Male: 4<br/>Female: 0</i><br><br><i>Total cws hours:<br/>205</i><br><b>Traffic: 1</b><br><i>Male: 1<br/>Female: 0</i><br><br><i>Total cws hours:<br/>100</i> | 307<br><i>Male: 272<br/>Female: 35</i><br><br><i>Total cws hours:<br/>24,940</i>  |
| <b>Crime<br/>Prevention</b>   | 2<br><i>Male: 2<br/>Female: 0</i>  | 8<br><i>Male: 8<br/>Female: 0</i>   | 10<br><i>Male: 10<br/>Female: 0</i>   | 0  | 0  | 10<br><i>Male: 10<br/>Female: 0</i>   |
| <b>Drug Test<br/>Court Order</b>  | 6<br><i>Male: 5<br/>Female: 1</i>  | 123<br><i>Male: 105<br/>Female: 18</i>  | 129   | 0  | 0  | 129<br><i>Male: 110<br/>Female: 19</i>  |
| <b>Drug Test<br/>Conducted</b>  | 94<br><br><i>Male 162<br/>Female 13</i>  | 81  | 175   | 0  | 0  | 175<br><br><b>Results:</b><br>Negative 152<br>Positive 23 - males   |
| <b>Probation<br/>Orientation</b>  | 100<br><i>Male: 88Female:<br/>12</i>   | 134<br><i>Male: 118<br/>Female: 16</i>  | 234<br><i>Male: 206<br/>Female: 28</i>  | 0  | 0  | 234<br><i>Male: 206<br/>Female: 28</i>  |
| <b>VAPP<br/>(Victims)<br/>Restitution<br/>Checks<br/>Received<br/>and<br/>Disbursed</b> | 78<br><i>2 returned check s<br/>(1 stale-dated / 1<br/>name error)</i>           | 6   | 81  | 1  | 2  | 84<br><b>Amt. Checks<br/>Received<br/>(16,540.37)</b><br><br>1-Ret. Ck Stale-<br>dated<br>1-Ret. Error on<br>name<br><br>82<br>\$16,405.37<br><b>Amt. Disbursed</b> |
| <b>Stay Away<br/>Order</b>  | 63<br><i>Male: 63<br/>Female: 4</i>  | 0   | 57<br><i>Male: 54<br/>Female: 3</i>   | 2<br><i>Male: 2<br/>Female: 0</i>  | 4<br><i>Male: 3<br/>Female: 1</i>  | 63<br><i>Male: 59<br/>Female: 4</i>   |
| <b>TOTAL</b>  | 535  | 1657  | 1,166   | 15   | 11   | 1,192   |

**ACTIVITIES** 2008 2009 2010  
**PUBLIC SAFETY:**  
**SUPERVISION, MONITORING & TRACKING**

**Referrals**

|  |              |              |              |
|--|--------------|--------------|--------------|
| <sup>1</sup> Carryover from Previous year                        | 2,710        | 2,662        | 2,791        |
| <b>Total New Referrals for the year ('10 Manual Stat.)</b>       | <b>268</b>   | <b>251</b>   | <b>388</b>   |
| Criminal [(2010: Male: 164 Female: 22) (SPN 169; TIQ 11; ROP 6)] | 140          | 135          | 192          |
| Diversion (2010: 6)  | 10           | -0-          | 6            |
| Traffic [(2010: Male: 166 Female: 30) (SPN 190; ROP 4; TIQ 2)]   | 118          | 116          | 196          |
| <b>Total Probation Cases</b>                                     | <b>2,978</b> | <b>2,913</b> | <b>3,179</b> |
| <i>Closed Cases for the year</i> (Successful 70; Unsuccessful 6) | (253)        | (129)        | (76)         |
| <b>Total Active Persons on Probation</b>                         | <b>2,725</b> | <b>2,784</b> | <b>3,103</b> |

**COLLATERAL & COURTESY INVESTIGATION & SUPERVISION (To & From)**

|   |           |           |           |
|---|-----------|-----------|-----------|
| Collateral Courtesy Investigation                         | 8         | 8         | 10        |
| Courtesy Supervision                                      | 1         | 3         | 1         |
| Military Request (Probationer's Record)                   | 2         | 0         | 0         |
| <b>Total Number of Collateral &amp; Courtesy Services</b> | <b>11</b> | <b>11</b> | <b>11</b> |

**COURT SERVICES**

<sup>2</sup>**PRE-TRIAL SERVICE / INVESTIGATION REPORTS**

|   |              |              |            |
|---|--------------|--------------|------------|
| Indigent Assessment   | 30           | 32           | 48         |
| Pre-Post Sentence Investigation   | 9            | 5            | 7          |
| Restitution Assessment  | 10           | 9            | 1          |
| Review Hearings Report: (2010: Traffic 368; Cri. 518 -- JD/Greg -- None Filed)) | 1,122        | 1,041        | 886        |
| Revocation Report [(filed at the AGO) (2010: Traffic 3 Cri.43 )]                | 40           | 28           | 46         |
| <b>Total Number of Reports</b>  | <b>1,211</b> | <b>1,115</b> | <b>988</b> |

<sup>3</sup>**COURT APPEARANCES**

|   |              |              |              |
|---|--------------|--------------|--------------|
| Indigent Assessment                           | 0            | 9            | 4            |
| Pre-Post Sentence Investigation Hearing       | 10           | 9            | 13           |
| Restitution Hearings                          | 10           | 20           | 14           |
| Review Hearings (2010 (Traffic 368; Cri. 568) | 1,131        | 1,046        | 936          |
| Revocation Hearings (Traffic 3; Cri. 73)      | 37           | 55           | 76           |
| <b>Total Number of Appearances in Court</b>   | <b>1,188</b> | <b>1,139</b> | <b>1,043</b> |

<sup>4</sup>**BENCH WARRANTS**

|  |     |     |           |
|--|-----|-----|-----------|
| Bench Warrant Issued (2010 Traffic 17; Cri 11) | 47  | 25  | 28        |
| Pending Bench Warrant (2010 Traffic 3; Cri. 7) | 176 | 17  | 10        |
| Executed (2010 Traffic 16; Cri10)              | n/a | n/a | 26        |
| <b>Total BW</b>                                |     |     | <b>64</b> |

**OFFENDER'S SERVICES**

**ALTERNATIVE SENTENCE / PREVENTION, CONDITIONS & REFERRALS**

|  |                   |               |              |
|--|-------------------|---------------|--------------|
| AIC Ordered (Alcohol Information Class – Karidat)  | not available     | 75            | 122          |
| CGC Counseling Ordered (Traffic 4; Criminal 64)  | 90 (ordered 126)  | 42            | 68           |
| CWS (Traffic 179 offenders; Criminal 128 offenders) Total hours: 24,940  | 126 (138 ordered) | 159           | 307          |
| Crime Prevention   | 20                | 30            | 10           |
| Common Sense Parenting Class   | -0-               | -0-           | -0-          |
| Drug Test Court Order: (2010 Traffic: 123 Criminal Court: 6)   | not available     | 77            | 129          |
| Drug Test Conducted by Officers (2010 Male: 162 Female: 13)<br>Traffic: 81 Criminal 94 Total Results: Negative 152; Positive: 23 /all male |                   |               | 175          |
| Probation Orientation  | 188               | 179           | 234          |
| Restitution DISBURSEMENT [2 returned (1 stale-dated / 1 name error)]   | not available     | not available | 84           |
| Stay Away  | not available     | 37            | 63           |
| <b>Total Services</b>  | <b>529</b>        | <b>879</b>    | <b>1,192</b> |

<sup>1</sup> Reports were generated from Probation Tracking System (PTS), Evans Caseload and Manual Logbook.

<sup>2</sup> No. of Court Reports prepared and filed BY OFFICERS

<sup>3</sup> Total No. of Court Appearances by the Officers.

<sup>4</sup> Probation Bench Warrants manually tracked by the officers.

## 2010 PROBATION STATISTIC ANNUAL REPORT

### ACTIVITIES

2008

2009

2010

### **FINANCIAL COLLECTIONS**

|                         |                     |                     |                    |
|-------------------------|---------------------|---------------------|--------------------|
| Court Fees              | \$ 11,640.00        | \$ 12,045.00        | <b>\$13,928.50</b> |
| <sup>6</sup> Fines      | \$113,659.25        | \$ 70,565.50        | <b>\$10,996.45</b> |
| Probation Fees          | \$ 31,248.75        | \$ 33,643.27        | <b>\$40,926.45</b> |
| Restitution             | \$18,594.18         | \$ 32,933.82        | <b>\$16,605.24</b> |
| <b>Total Collection</b> | <b>\$175,142.18</b> | <b>\$149,187.59</b> | <b>\$82,456.64</b> |

<sup>5</sup> 2010 Financial figures generated from PTS / Court's Accounting Division

<sup>6</sup> Generated from PTS of fines paid during the FY (subtracted Probation Fees & Court Fees from accounting's report) to get the fines figure.

**PROBATION TRACKING SYSTEM (PTS)  
GENERATED REPORT**

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**Probation Activity****Saipan**

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For the Period 1/1/2010 - 12/31/2010

Printed 4/29/2011

**CNMI****Fines**

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|                        |                |
|------------------------|----------------|
| Beginning Balance      | \$1,648,468.17 |
| Assessed During Period | \$66,795.00    |
| Total                  | \$1,715,263.17 |
| Paid During Period     | \$65,296.40    |
| Credits During Period  | \$0.00         |
| Ending Balance         | \$1,649,966.77 |

**Restitution**

---

|                       |                  |
|-----------------------|------------------|
| Beginning Balance     | \$1,125,973.59   |
| Assess During Period  | \$15,013.10      |
| Total                 | \$1,140,986.69   |
| Paid During Period    | \$16,789.80      |
| Credits During Period | (\$1,302,119.03) |
| Ending Balance        | \$2,426,315.92   |

**Probationers**

---

|                         |       |
|-------------------------|-------|
| Beginning Balance       | 2,585 |
| Added During the Period | 120   |
| Total                   | 2,705 |
| Successful              | 69    |
| Unsuccessful            | 6     |
| Ending Balance          | 2,630 |

**Warrants**

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Active Warrants 4

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**Probation Activity***Rota*

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For the Period 1/1/2010 - 12/31/2010

Printed 4/29/2011

**CNMI****Fines**

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|                        |             |
|------------------------|-------------|
| Beginning Balance      | \$32,745.00 |
| Assessed During Period | \$750.00    |
| Total                  | \$33,495.00 |
| Paid During Period     | \$0.00      |
| Credits During Period  | \$0.00      |
| Ending Balance         | \$33,495.00 |

**Restitution**

---

|                       |             |
|-----------------------|-------------|
| Beginning Balance     | \$13,955.27 |
| Assess During Period  | \$760.00    |
| Total                 | \$14,715.27 |
| Paid During Period    | \$330.00    |
| Credits During Period | \$0.00      |
| Ending Balance        | \$14,385.27 |

**Probationers**

---

|                         |    |
|-------------------------|----|
| Beginning Balance       | 66 |
| Added During the Period | 3  |
| Total                   | 69 |
| Successful              | 0  |
| Unsuccessful            | 0  |
| Ending Balance          | 69 |

**Warrants**

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|                 |   |
|-----------------|---|
| Active Warrants | 0 |
|-----------------|---|

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**Probation Activity***Tinian*

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For the Period 1/1/2010 - 12/31/2010

Printed 4/29/2011

**CNMI****Fines**

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|                        |              |
|------------------------|--------------|
| Beginning Balance      | \$37,938.00  |
| Assessed During Period | \$1,125.00   |
| Total                  | \$39,063.00  |
| Paid During Period     | \$630.00     |
| Credits During Period  | (\$2,910.00) |
| Ending Balance         | \$41,343.00  |

**Restitution**

---

|                       |             |
|-----------------------|-------------|
| Beginning Balance     | \$27,448.78 |
| Assess During Period  | \$0.00      |
| Total                 | \$27,448.78 |
| Paid During Period    | \$75.00     |
| Credits During Period | \$0.00      |
| Ending Balance        | \$27,373.78 |

**Probationers**

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|                         |    |
|-------------------------|----|
| Beginning Balance       | 91 |
| Added During the Period | 2  |
| Total                   | 93 |
| Successful              | 1  |
| Unsuccessful            | 0  |
| Ending Balance          | 92 |

**Warrants**

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|                 |   |
|-----------------|---|
| Active Warrants | 0 |
|-----------------|---|



Probation Archive Project

Probation Records

# OFFICE OF ADULT PROBATION

## PROBATION ARCHIVE PROJECT (PAP)

Period Covering: January-December 2010

### **I. Scanning Process:**

Probation Case Scanning is indexed by: Name and Case No. and other pertinent documents under a particular case no. Such document includes:

Court Document  
Probation Document  
Payment Receipts  
CWS, CGC, Other documents  
PSI

**Scanning of probation closed cases involves integrity examination of files and document separation to be scanned under certain sub-headings. So when a file folder is open, it is a replica of the original physical file folder.**

### **A) Probation Archive Status**

Total Cases scanned by staff is 417.

Total Documents scanned is 8,030

CMC, Section 9918 prohibits disclosure of probationers' names. Therefore, detailed information on cases must seek the approval of the Chief Probation Officer.

**II.** Staff has been assigned the additional bulk responsibilities and duties <sup>1</sup>of the Probation Administrative Specialist since May 2010 when the Probation Specialist was transferred to the office of the Clerk of Court on or about June 2010.

Prepared and Submitted by:



Barbara K. Santos

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<sup>1</sup> Processing , filing, and follow-up all administration matters such as Travel Authorization, Travel Vouchers, Purchase Requisition, Purchase Orders, Inventory, Reprogramming, and Personal Action for staffs.